



Madhya Pradesh Urja Vikas Nigam Ltd., Bhopal

“Urja Bhawan”, Link Road No.2, Shivaji Nagar,

Off. Phone No. 0755-2553595, 2556566

BHOPAL- 462016

Notice Inviting short Tender for Garden Maintenance

Tender No.MPUVN/2024/GAN/3953

Bhopal, Dated 01.01.2024

Online offers are invited from experienced Horticulture farm for maintenance of Garden and lawn of M.P. Urja Vikas Nigam Ltd., Bhopal. Tender documents which include eligibility criteria, Schedule of Items, various conditions of Agreement, formats, etc. can be viewed from Nodal Agency’s website <http://www.mprenewable.nic.in> and can be downloaded from <https://www.mptenders.gov.in> for online submission.

Superintending Engineer

Key dates:-

S. No	Tender stage	Date	Time
1	Online downloading and purchasing of tender form	03.01.2024	04.00 P.M.
2	Starting date and time of online submission of tender form	06.01.2024	09.00 A. M.
3	Last date and time for online submission of tender form	16.01.2024	03.00 P. M.
4	Expected date and time of opening of technical proposal of tender form	17.01.2024	03.00 P. M.
5	Expected date and time of opening of financial proposal of tender form	18.01.2024	03.00 P. M.

Sale of Tender Document :-

1. Bidder shall pay Tender Fee of Rupees 5,900/- (Rupees Five Thousand Nine only) including GST through online net banking/NEFT/RTGS mode at mptenders.gov.in. This Tender Fee is exclusive of portal charges or payment gateway charges. The additional charges beyond the Tender Fee shall be borne by the Bidder.
2. No exemption towards Tender Fee or E-tendering fees is allowed to any type of organizations/ agencies including MSMEs or any Govt./semi Govt./ PSUs.
3. MPUVN reserves the right to reject any/all tenders without assigning any reason and shall not be liable to indemnify loss of any nature caused to the Bidders due to such act of MPUVN.
4. **Period of contract** : Two Years from the date of signing of agreement. (Extendable for another One year (Maximum two years) on mutual agreed terms on same rates between Contractor and MPUVNL and shall be further yearly extension availed subjected to the approval of competent authority)

Terms and Conditions

1. The tendering unit will have to pay Rs. 25,000/- (Rupees Twenty Five thousand only) as earnest money on MP Tender portal through online net banking/NEFT/RTGS. Tender can be purchased through the website <https://mptenders.gov.in/nicgep/app>.
2. Tenders will have to be submitted in the prescribed form, failing which the same will be rejected.
3. No counter conditions will be accepted.
4. Rate quoted should be exclusive of GST.
5. The successful bidder shall deposit SD of Rs. 25000/- in the form of Demand Draft to Madhya Pradesh Urja Vikas Nigam Ltd. Bhopal before placing the order.
6. EMD deposited on MP Tenders portal shall be returned.
7. No Tool & Plants and other articles shall be provided to the Bidder by the deptt.
8. Only water shall be provided from a specific point to the Bidder for gardening purpose, further arrangements for the distribution of water will be the responsibility of Bidder for which no advance payment will be made to Bidder.
9. The contract for maintenance of Garden and lawn shall be for Two Years from the date of signing of agreement. (Extendable for another One year (Maximum two years) on mutual agreed terms on same rates between Contractor and MPUVNL and shall be further yearly extension availed subjected to the approval of competent authority.

10. The Managing Director of M.P. Urja Vikas Nigam Ltd. reserves all the right to accept or reject any or all tenders without assigning any reason thereof.
11. In case of any dispute the jurisdiction of the court shall be Bhopal.
12. Bidder must positively complete online e-tendering procedure at <https://mptenders.gov.in/>.
13. Bidder has to provide 1 skilled gardner and 2 unskilled workers.
14. Nodal Agency shall not be responsible in any way for delay /difficulties / inaccessibility of the downloading facility from the website for any reason whatever.
15. The agency will send a photo copy of the EPF, ESI contributions in respect of each employee every month and proof of GST payment along with monthly Bills.
16. In case of Dispute, if any, with regard to this agreement shall be subjected to jurisdiction of court at Bhopal.
17. The agency shall have to abide by all the rules and regulations of State/Central Govt. under Minimum Wages Act-1970, Contract Labour (Regulation and abolition) Act-1970 and such other acts/regulations as may be in force or amended form time to time.
18. The Agency shall abide by all the rules and regulations code and conducts of the employees laid down by the MPUVN from time to time.
19. The Agency shall pay latest minimum wages as prescribed by central/state Government from time to time.
20. If any complaint regarding non payment of salary, GST, non deposit of EPF & ESIC etc. are noticed then MPUVN may terminate the contract and debar the agency for future tendering.
21. The financial bid will be evaluated on the basis of minimum wages Contract Labour (Regulation and abolition) Act-1970. If the quoted rates found less than the minimum wages, than Bidder shall be disqualified.

Eligibility Criteria

1. The Bidder should be a local Bidder of the city as the nature of work is only maintenance, hence, daily supervision by the Bidder is necessary.
2. The Bidder/ intending tenderer must possess an experience of 05 years for similar type of work. Working experience of only Govt. and semi Govt. is mandatory
3. Minimum turnover for Gardening Work in last 3 year should be 25 lacs each year.
4. Bidder should have valid Permanent Account Number issued by Deptt. Of Income Tax.
5. Bidder should have Registration under EPF, ESIC and GST.

Note: Please attach relevant documents .

Payment Conditions

1. The Agency shall have to make payments every month towards the wages and other statutory liabilities first from its own resources and then get the reimbursement of the same to the extent of the admissible amount based on the rates and terms of the contract.
2. The Agency shall have to get the attendance verified by 2nd working day of next month and submit the consolidated bills accordingly to the Officer In-charge for verification up to 10th of following month along with a copy of the Acquaintance roll of payments made to personnel deployed.
3. The Agency is required to submit the copies of GST, provident fund challan on monthly basis in support of depositing P.F., ESI contribution GST for the preceding months in support of depositing the required GST, P.F. and ESI.
4. Efforts shall be made by MPUVN to verify the bills and arrange for the payment of bills to the Agency within one week after submission of the bill each month. The payment shall be made through e-payment in their account or Account payee cheque only. However, MPUVN shall not be liable for compensation of any sort or interest accrued due to any delay in making the payments to the Agency. Advance payment shall not be made against pending bills for verification etc. or any other account.
5. Payment shall be done after all statutory deduction as applicable .
6. Payment will be done after invoice reflected on GST portal.

Schedule of Items

No.	Items	Rate (in Rs.) Excludey GST
1.	Maintenance of lawns with daily watering, cleaning of weeds and periodical cutting including toping up with BC soil mixed with compost manure in proportion 50:50 (half BC soil + half compost manure) including replacement of grass, if required, complete i.e. all labour T&P etc. (water for watering etc. shall be provided by the MPUVN).	
2.	Upkeep and maintenance of potted plants, the work include daily watering, periodical cutting and replacement of mortality with new plants, the work also include manuring and spraying of pesticides etc. as and when required including all labour T&P etc. complete. (Water for watering etc shall be provided by the MPUVN).	
3.	Planting of new shrubs, seasonal plants and ground cover etc. as per requirement and instructions from M.P. Urja Vikas Nigam. The work include planting and maintenance of new plants including cutting, manuring, daily watering and replacement of mortality including spraying of pesticides etc. as and when required i.e. cost of all labour, T&P etc. complete (water for watering etc shall be provided by the MPUVN).	
	Total Amount	

Rupees in words (.....)



Madhya Pradesh Urja Vikas Nigam Ltd., Bhopal

“Urja Bhawan”, Link Road No.2, Shivaji Nagar,

BHOPAL- 462016

Tender for Garden Maintenance at “Urja Bhawan”, Bhopal.

Tender No.MPUVN/2024/GAN/3953

Bhopal, Dated 01.01.2024

1. Name of the firm
2. Address
3. Name of Contact Person.....
4. Telephone No.
5. Mobile number
6. E-mail Address
7. PAN Card No.
8. GST Registration no.
9. E.P.F. Registration no.
- 10 E.S.I. Registration no.
- 11.Amount of EMD **Rs. 25,000/- (Rs. Twenty Five Thousand Only).**

Demand draft/Banker’s cheque No.....

Date

Name of Bank

Signature

Name

Name of Firm & Address

(Seal)

Check List

	Yes	No	Required Documents (upload)
Copy of GST Certificate			
Copy of PAN Card			
Copy of EPF, ESIC Registration Certificate			
Proof of Bidder permanent Office Address (Gumasta/Partnership deed/ Incorporation certificate)			
Copy of Experience Certificate for last Five years in gardening work in Govt./Semi. Govt. Organisation.			
CA certify Turnover Certificate for Gardening Work in last three years.			
Proof of Tender Fee of Rupees 5,900/- and Earnest money 25,000/- on MP Tender portal through online net banking/ NEFT/ RTGS.			